

1st December 2020

AGENDA

Dear Councillor

You are invited to a meeting of the:

Town Development Committee
on Monday 7th December 2020 at 7pm
to be held online

Membership:

Cllr Brett (East)	Cllr Pitcher (East) Vice Chairman
Cllr Davis (East)	Cllr Ridout (West)
Cllr Fraser (West)	Cllr Nicklin (ex officio, Chairman of SPRWG) Vice Chair
Cllr Fryer (Broadway)	Bill Parks (external representative)
Cllr Macfarlane (West) Chairman	Len Turner (external representative)

Copied to all other members for information.

Normally, the committee would meet in person and provide an opportunity for members of the public to attend. However, during the current emergency, this is not possible, and the Government have put in place Regulations that allow 'Virtual' committees to be convened and held to conduct local authority business.

The Council has adopted appropriate procedures to ensure the smooth administration of such virtual meetings.

If you wish to address members in public participation via a written submission please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting please see the link on the Warminster Town Council website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FSLCC
Town Clerk and Responsible Financial Officer

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Town Development Committee meeting held on Monday 19th October, copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Town Development Committee meeting held on Monday 19th October 2020.

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

5. **Questions**

To receive questions from members of the committee submitted in advance to the Clerk.

***Standing Orders will be suspended
to allow for public participation.***

6. **Public Participation**

To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and to receive any petitions and deputations. The Chairman may read any statements submitted.

***Standing Orders will be reinstated
following public participation.***

7. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

8. **Community Area Transport Group (CATG)**

Members to receive and note the latest update from CATG. **(Attached.)**

The CATG balance for the year as at 4th November 2020 was £7,220.03.

Members to **approve** a contribution of £237.50 from WTC for Bollards outside Cordons, High Street, Warminster if the scheme is approved by the Area Board.

9. **New Issues**

9.1 Silver Street – At their last meeting, members acknowledged that a petition had been received from residents of Silver Street and Obelisk Terrace (also known as 19 to 30 Silver Street.)

The petition requests Wiltshire Council to implement without delay of the following measures for Silver Street, Warminster:

1. Traffic Speed Restriction (20 mph speed limit)
2. Traffic Calming Measures (curb extensions and planting)
3. Footpath Widening, pavement posts, and /or other measures for the protection of pedestrians
4. Heavy Weight Vehicle signage and regulation

The petition contains 68 signatures. Comments on the petition call for other measures such as installing a Zebra Crossing, making, the Obelisk into a roundabout, replacing road marking by the Obelisk with a fixed curb and no loss of parking for the shops.

A Wiltshire Council guide to the cost of Highways Work is **attached**.

The lead petition is now asking for the Petition to be referred to CATG for consideration.

A metro count has been arranged for Silver Street by Wiltshire Council. Previous discussions have suggested that Silver Street should not be seen in isolation from the neighbouring roads and the wider road network. Members may wish to refer to the latest update from CATG when considering whether Silver Street is likely to get priority and/or funding if referred to CATG.

Members to resolve on any further action.

9.2 A member of the public has raised concerns about the lack of give way markings as you enter the main section of Damask Way (attached). Their concerns relating to traffic turning right out into oncoming traffic.

Members to resolve on any further action.

9.3 A resident has raised concerns about the reduction of on road parking on Victoria Road. (attached)

Members to resolve on any further action.

10. Minutes CCTV Working Group

To **note** the minutes of the CCTV Working Group (now a sub-committee) of 10/08/2020. (attached).

11. The Former Police Station

It is expected that the site of the former police Station on Station Road, Warminster will be out up for sale. Cllr Nicklin will give an update on how the Town Plan and Neighbourhood Plan have schemes for its redevelopment.

Members to note.

12. The Future of Neighbourhood Planning in Wiltshire

To receive an update from Cllr Nicklin.

Members to note.

13. Chamber of Commerce

An initial meeting of people interested in setting up a Chamber of Commerce is scheduled for 3rd December 2020. A verbal update on the outcome of this meeting will be given to the committee. It has been suggested that money from the Enterprise Warminster Budget could be used to kickstart the Chamber of Commerce.

Members to note the feedback and approve the use of the Enterprise Warminster Budget to help set up the Chamber of Commerce.

14. Communications

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 22nd February 2021

12th November 2020 Meeting (Microsoft Teams) – FINAL NOTES

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Cllr Andrew Davis (Chair) Martin Rose (WC) Graeme Morrison, (WC), Denise Nott (WC) Bill Parks (WC) Cllr Fleur de Rhe-Phillipe Heather Parks (Heytesbury Imber and Knook PC) Kate Plastow, Caroline Sawyer (Longbridge Deverill PC) Tom Dommett, Fiona Fox, Len Turner (Warminster TC), Simon Jasper (Corsley Heath PC), Simon Wager (Maiden Bradley PC) Karungi Grant (Codford PC)			
	Apologies	Spencer Drinkwater (WC), Andrew Cumming (ULPC)			
	Observers	Harriet James (Sustainable Warminster)			
2.	Notes of the last meeting (6th February 2020)				
		The minutes of the previous meeting held on the 13 th August 2020 were not agreed at the Warminster Area Board on 23 rd September due to an administrative error. The minutes will therefore be agreed at the Area Board meeting	12/11/20 Noted		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>scheduled for 12th November 2020</p> <p>The link to the 23rd September Area Board meeting can be found below: Warminster Area Board Minutes 23rd September 2020</p>			
3.	Finance				
		<p><u>Financial position at 4th November 2020</u></p> <p>(a) 2020-21 allocation = £15,226.00 (b) 2019-20 underspend = £6,512.84 (c) 2020 -21 3rd party Contributions £7,175.00 (d) Total Budget for 2020-21 = £28,913.84 (a+b+c) (e) Scheme commitments to date 2020/21 = £21,693.81* (f) Current Balance = £7,220.03 (d-e) See Appendix 1</p> <p>*Note – Commitment for A362 Corsley Heath (£10,000) and Smallbrook Road Warminster (£3000) carried forward to 2020/21.</p>	12/11/20		
4.	Update on top 5 Priority Schemes				

CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:

- A summary will be retained
- The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting unless otherwise indicated.
- MR will provide updates in advance of meetings
- The item will be removed once the scheme has been implemented.

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
4.1)	6661 Codford High Street. Signs to Lyons Seafood	18/06/20 Sign proposals to be submitted to HE for approval and agreement. 13/08/20	12/11/20 Awaiting response from HE. MR to resubmit proposal.	1.	MR
4.2)	17-20-3 (29/01/20) Junction Portway & High Street, Warminster	18/06/20 Approximately 8 pole cones required. Cost estimate including removal of old bollards, footway reinstatement and traffic management. £3000. TBA 13/08/20 Members agreed to allocate £3,000 for the provision of new pole cones to replace the existing surface mounted bollards.	12/11/20 Trial Pits required due to shallow services. Order placed, awaiting implementation. .	1.	MR
4.3)	17-20-7 (03/02/20) High Street, Maiden Bradley.	18/06/20 SDR undertaken at two locations on high Street Feb 20. Site 1 West Mean = 24mph 85 th percentile – 31mph Site 2 - East Mean speed 32mph. 85 th percentile – 39mph Count at site 2 to be repeated to confirm and rule out device error. Current speed at eastern end would rule out provision of both a 20mph limit and on-carriageway footway 13/08/20 Repeat SDR to be undertaken in early September when schools return. MR to speak to Simon Wagner to agree way forward once results are known.	12/11/20 Updated SDR count for High Street 17/10/20 - 16/10/20 Site 1 West Mean = 20mph 85 th percentile – 24mph Site 2 - East Mean speed 29mph. 85 th percentile – 36mph Site meeting has taken place with PC Virtual footway no longer supported however a 20mph limit on High St / Back Lane/ Kingston Lane is requested. Consideration of new signs / gates on B3092 (southbound) Estimated cost, Speed Limit - £4000, gates/ signs £3000.	1.	MR


	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 – Low	Who
			Agreed – Allocate £7000, PC 25% of cost		
4.4)	17-20-9 (21/07/20) A362 Corsley Heath	Request by Corsley PC for 40mph speed limit to be re-assessed with a view to implementing a 30mph limit. https://www.google.co.uk/maps 13/08/20 Members agree to move to priority 1 and allocate £2500	12/11/20 Order to be issued. Speed limit assessment to take place early Jan 21. Delay due to social distancing restrictions	1.	MR
5.	Priority Two / Pending Schemes				
5.1	6146 Woodcock Road	08/06/20 No update to report. Item to remain on tracker as low priority 2. 13/08/20 No progress to report. Further attempt to be made to encourage submission of updated school. MR to speak to Ruth Durrant (school travel plan advisor)	12/11/20 MR has spoken to Ruth Durrant. Updated travel plan imminent. To be progressed under TAOSJ	2	
5.2	7058 King Street Warminster	26/09/19 Speeding complaint. Request for Traffic Calming. MR recommends metro-count to establish extent of problem. Issue to be discussed at WTC TDC first Action with Warminster TC. Speed survey request to be submitted. 18/06/20 No receipt of metro count request being received 13/08/20 WTC have resubmitted metro-count request. Report data to next meeting.	12/11/20 Awaiting metro-count results. MR chased 02/11/20. Note significant waiting time for metro count requests. Count location relocated slightly due to availability of fixing point	2	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
5.3	17-19-2 (23/09/19) A36 / B390 Chitterne	Heytesbury PC request measures to improve safety at the junction of A36 / B390 Knook 18/06/20 MR has liaised with HE re. possible future work programmes is awaiting a response	12/11/20 No update to report. MR to continue to chase Highways England. Traffic Engineer to look at road markings to examine why vehicles are queuing side by side at junction onto A36	2.	MR
5.4	17-20-02 (17/01/20) A350 Longbridge Deverill	Lorries are parking on the pavement and verge whilst they visit the shop/WC at the petrol station. This causes a traffic hazard as well as churning up the verge. We would like Plastic reflective bollards installed (like the ones on A350 south bound in Crockerton at turning to Potters Hill). 18/06/20. Site visited. Footway and verge of restricted width along length in question. Bollards or low-level fencing likely to restrict maintenance of verge. Speak to local highways and Parish council. Item submitted prior to Feb meeting but was missed. To be considered at June meeting. https://www.google.co.uk/maps 13/08/20 Restricted verge width rule out the use of bollards at the rear of the footway. MR to local at possible alternatives including the use of a designated clearway along the A350	12/11/20 Clear way order not viable over such a short length. Extending to cover The A350 through Longbridge Deverill would not be feasible as it would restricting all parking, stopping, loading / unloading on the A350. PC agreed not to pursue this issue further. To be removed from next tracker.	2	
5.5	17-20-5 A36 Upton Lovell	There is no shelter at the westbound bus stop on A36 at the village of Upton Lovell. Passengers have to stand ,exposed to the elements and spray from traffic on a very busy road. Parish Council and villagers desperately need a bus shelter. There is on opposite ,on the eastbound side. We would like a simple bus shelter with front and side panels	12/11/20 MR has informed Upton Lovell PC of the decision. Remove from next tracker.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		https://www.google.co.uk/maps/ 18/06/20 Narrow footway and verge on this side limiting shelter options. Shelter 0.9m wide with no end panels possible. Shelter would be on the A36 and would need HE approval. Cost to supply & install shelter approx. £4000 but associated TM costs may be prohibitive due to proximity of TS. Final cost could be in region of £5,750 - £6,250+ 13/08/20 Restricted footway width (1.1m) rules out shelter with ½ side panels. Members were concerned about the possibility of prohibitive costs associated with this scheme due to the likely TM required by the Highways England (HE) to install shelter including switch off / switch on traffic signals. Concerns was also expressed re. future maintenance of the shelter. Members felt that given the limited budget available they were unable to support this proposal. MR to speak to Upton Lovell PC.			
5.6	17-20-6 B390 Chitterne	Volume of traffic in general using the B390 as a rat run to avoid the A303/A36, particularly the tour buses/coaches travelling from Stonehenge to Bath and vice a versa. Request for Coach Ban on B390 with exemption for local buses. This is on ongoing issue with residents, in places there are no pavements and the road narrows, therefore making it difficult for resident to safely walk in their own village. 18/06/20 MR to investigate further and report to next CATG. Coach survey on B390 likely to be	12/11/20 No update to report. Issue remains on hold. To be reviewed post Covid-19	2.	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		required to establish numbers. 13/08/20 1-week coach survey estimated cost £1350. Members agreed that a survey was unlikely to achieve meaningful data at present time due to Covid-19 and would be better considered next Spring (2021) Virginia Neal expressed ongoing concerns relating to B390, traffic volumes, speed etc and asked for joined up approach to look at these issues, particularly in light of planned improvements to the A303.			
5.7	17-20-8 (08/06/20) C10 Sutton Veny High Street	Traffic safety issues in High Street where there is reduced visibility due to parked vehicles and no pavement. Request for 20mph limit. https://www.google.co.uk/maps 13/08/20 Metro counts required to establish speed data through village. MR to arrange and report back to group	12/11/20 Request for metro-counts placed and 5 no locations agreed. Please note there is currently a backlog of requests 6-9 months	2.	
5.8	17-20-10 (16/7/20) Sand Street, Longbridge Deverill	Vehicles are mounting the pavement, damaging the pavements, causing stones to hit windows, vehicles reversing and hitting property number 83. Highways were called to an incident in early June, whereby a van had reversed and hit the corner of property 83, causing damage. 13/08/20 MR to look at bollard options and report back to group.	12/11/20 Discussions taking place with PC. Estimate of 8 no. pole cones. Length to be covered to be agreed. Estimated cost £2500. Agreed - Move to Priority 1 but insufficient budget in current year. Allocate £2500 in 2021/22 financial	1.	
5.9	17-20-11 (24/07/20) Victoria Road, Warminster	Request to extend the pavement from its end in Victoria Road to Bugley Cottages, Victoria Road . WTC Members debated this issue and understood the residents' concerns and felt that this route would only get busier going forward when the Western	12/11/20 The following response received from Kenny Green in Planning:	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 – Low	Who
		<p>Urban extension is completed. This would be a very expensive project and its integration with forthcoming development was crucial. https://www.google.co.uk/maps</p> <p>13/08/20 Members agreed this issue needs to be considered as part of West Urban Development. MR to speak to Development Control re. possible section 106 monies.</p>	<p><i>“Applications 15/01800/OUT and 17/01463/FUL are still pending as the legal agreements have been very complex affairs”</i></p> <p><i>“Both committee reports set out the developer contributions that the drafted s106 will secure which extends to various off-site highway works. Warminster TC will also receive CIL monies”</i></p>		
6	New Requests submitted since last meeting				
6.1	17-20-14 (03/11/20) Smallbrook road Warminster	<p>Residents in Smallbrook Road have requested that improvement be made to signage and also if “Access Only” could be written on the road at the various entrances.</p> <p>https://www.google.co.uk/maps</p>	<p>1. The existing signs are correct with regards the TSRGD 2016. The signs could be placed on yellow backing boards, but this may be considered visually intrusive and the impact on drivers is likely to be limited.</p> <p>2. There is no provision currently within TSRGD 2016 or Chapter 3 TSM 2018 to provide ‘ACCESS ONLY’ markings.</p> <p>MR to establish legal implications of installing ‘ACCESS ONLY’ markings at current terminal points.</p>	2.	
6.2	17-20-15 (03/11/20) Portway Warminster	<p>Several members of the public who use wheelchairs/mobility scooters are experiencing difficulties crossing Portway at the exit of Bartholomew Lane/path at the crossing refuge point. Owing to the parked cars and the low-level visibility from a wheelchair/mobility scooter they are unable</p>	<p>1. Visibility reduced for pedestrian crossing Portway (east to west) using the refuge island due to presence of parked vehicles.</p> <p>2. Pedestrian count / assessment required before formal crossing can</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 – Low	Who
		to see cars coming from the right. https://www.google.co.uk/maps/	be considered. (Count cost £1000) Potential for possible Section 106 funding or substantive bid in 2021/22		
6.3	17-20-16 (03/11/20) Pound Street Warminster	- A resident has requested that something is put in place to stop larger vehicles accessing Pound Street from West Parade. They are happy to have bollards put on corners of the external wall as a deterrent and to protect their wall https://www.google.co.uk/maps/	1. Signs erected in 2019 to direct HGV traffic along West Parade but evidence of these being ignored. New larger HGV sign could be provided  Bell bollards cannot be considered to protect wall of # 87 Pound Street as likely to have been constructed without permission on public highway. Engineer to look at options / cost and report back to group.		
6.4	17-20-17 (03/11/20) High Street Warminster	- The owner of S L Corden & Sons requests that the Bollards outside the Café Journal are extended up to the entrance to North Row to prevent delivery vans from driving onto the pavement to park. These vans are not only delivering to S L Corden's shop but to other premises in the area and on three occasions S L Corden's blinds have been hit causing the arms to be bent and damage that on one occasion was so bad that it resulted in having to replace a whole blind. The owner of S L Corden's concludes that it is only a matter of time before that happens again and they also cause damage to the pavement. https://www.google.co.uk/maps/	1. Manchester style Bollards currently used on High street. 2. Existing spacing between bollards approximately 5.0 – 6.0m. Approximately 2 no. bollards required. Estimated cost per bollard £150.00. Traffic Management (lane closure) = £650.00. Total £950.00. Agreed - Move to Priority 1 and allocate £950.00 (CATG £712.50, WTC £237.50)		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
6.5	17-20-18 (03/11/20) Smallbrook road Warminster	<ul style="list-style-type: none"> - A Temporary Traffic Management Order to close Smallbrook Road for the amphibian breeding migration for 12 weeks from 1st February 2021. A TTMO was made by Richmond Council for this purpose in Spring 2020. - Reduce Smallbrook Road speed limit to 20mph between Turnpike Cottage and the junction with Southleigh View. - Add speed bumps to the double-blind corner on Smallbrook Road and on the straight section between Turnpike Cottage and the Calves Mead Sewage station. https://www.google.co.uk/maps/ 	<ol style="list-style-type: none"> 1. A TTMO could be considered on Smallbrook Road for the Amphibian breeding season. However signs alone are unlikely to be an effective deterrent and some form of removable barrier or gate would be required. Legal access to the pumping station would still be necessary. 2. A 30mph restriction has been implemented in 2020. A further reduction would require another assessment to be undertaken. 3. The provision of vertical features on the highway are governed by the Road Hump Regulations 1999. The regulations prohibit the provision of road humps where a system of street lighting is not present. <p>The group The CATG did not support of the temporary closure request. Members felt any temporary closure would require more than simply cones / signs and a physical barrier / gate would be necessary to prevent unlawful use. Notwithstanding the high initial set up cost, including consultation, traffic orders etc a 12-week closure would require a full diversion route to be in place throughout and ongoing cost of this could not be covered by the CATG.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
			<p>The CATG were more sympathetic to the request for a 20mph limit and recognised the local importance as walking and cycling route. It will therefore add the site to its 'pending' schemes requiring further investigation and assessment. Possible inclusion in 2021/22 financial year.</p> <p>The CATG did not support the request for road humps for the reasons outlined in point 3. Above.</p>		
7	AOB				
7.1	<p>1. Fiona Fox raised the issue of Silver Street Warminster in light of recent correspondence and petition. Option of a possible crossing assessment has not been ruled out and will go back to town development committee for further discussion and consideration.</p>				
8.	<p>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p>Issues highlighted in Yellow are awaiting approval from the Area board</p> <p>1. 17-20-7 High Street, Maiden Bradley. 20mph limit and Gateway on B3092</p> <p>2. 6661 Codford High Street. HGV Signs to Lyons Seafood (Monies not yet allocated)</p> <p>3. 17-20-3 Junction of Portway & High Street, Warminster – Pole Cones £3000 (CATG £2250, Warminster TC £750)</p> <p>4. 17-20-9 A362 Corsley Heath – Speed Limit Review - £2500 (CATG £1875.00, Corsley PC £625.00)</p> <p>5. 17-20-7 High Street, Maiden Bradley - £7000 (CATG - £5250, Maiden Bradley PC £1750.00)</p> <p>6. 17-20-10 Sand Street, Longbridge Deverill Pole Cones (CATG £1875.00 Longbridge Deverill £625.00) IMPORTANT 2021/22 budget</p> <p>7. 17-20-17 High Street Warminster - Bollards £950.00 (CATG £712.50, Warminster TC £237.50)</p>				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.	Date of Next Meeting - TBC				

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£1,020.03**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Warminster CATG		As at 6th November 2020
BUDGET 2020-21	£15,226.00	CATG ALLOCATION 2020-21
	£6,512.84	2019-20 underspend
<u>Contributions</u>		
	£5,000.00	Corsley Heath - Ped improvements by bus stop (£5000 20/21)
	£650.00	Warminster TC - 30mph limit Smallbrook Rd (£750 20/21)
	£750.00	Warminster TC - Portway pole cones
	£625.00	Corsley PC
	£150.00	H bar marking - Recharge to requester
Total Budget	£28,913.84	
Commitments carried forward previous years		
A362 Corsley Heath - Improvements by bus stop	£13,443.81	Road markings cost £547, civils £12,896.81.
Upper Marsh Road / Lower Marsh Rd/ Smallbrook Road speed Limit	£2,600.00	
H Bar Marking High street Chapmanslade	£150.00	Full recharge
New Schemes 2020/21		
A36 Codford High Street - Lorry Route Signs	£0.00	Awating HE feedback
Maiden Bradley - High Street On carriageway footway & 20mph limit	£0.00	New SDR count
Junction of Portway and High Street Warminster - Jislon City Pole cones	£3,000.00	
A362 Corsley Heath Speed limit assessment	£2,500.00	
Total commitment	£21,693.81	
Remaining Budget	£7,220.03	
Completed schemes		

Warminster CATG
As at 12th November 2020
BUDGET 2020-21

£15,226.00 CATG ALLOCATION 2020-21

£6,512.84 2019-20 underspend

Contributions

£5,000.00	Corsley Heath - Ped improvements by bus stop (£5000 20/21)
£650.00	Warminster TC - 30mph limit Smallbrook Rd (£750 20/21)
£750.00	Warminster TC - Portway pole cones
£625.00	Corsley PC speed limit assessment
£150.00	H bar marking - Recharge to requester
£1,750.00	Maiden Bradley PC - 20mph limit and gateway
£237.50	High Street Bollards - Warminster TC

Total Budget
£30,663.84
Commitments carried forward previous years

A362 Corsley Heath - Improvements by bus stop

£13,443.81 Road markings cost £547, civils £12,896.81.

Upper Marsh Road / Lower Marsh Rd/ Smallbrook Road speed Limit

£2,600.00

H Bar Marking High street Chapmanslade

£150.00 Full recharge to requester

New Schemes 2020/21

A36 Codford High Street - Lorry Route Signs

£0.00 Awaiting HE feedback

Maiden Bradley - High Street / Back Lane 20mph limit. Gateway on B3092

£7,000.00 £4000 Speed Limit / £3000 Gateway (Land Owner to cut back hedge)

Junction of Portway and High Street Warminster - Jislon City Pole cones

£3,000.00

A362 Corsley Heath Speed limit assessment

£2,500.00

High Street - 2 no. Manchester Bollards SL Corden to North Row

£950.00 2 no. Bollards - Nearside Lane closure likely to install

 Total commitment **£29,643.81**
Remaining Budget £1,020.03

Completed schemes

Costs of highway works – Wiltshire Council Guide

Below is a guide to the cost of the more common requests that Wiltshire Council receives for the provision of highway works (as of April 2019). It is intended to help Parish and Town councils when considering such issues in their area.

Costs quoted are approximate and do not include fees involved with the design and implementation of the scheme or the cost of any legal procedures involved unless stated.

Pedestrian facilities

Zebra crossing (including high friction surfacing on approaches) typically costs between £21,500-£34,000.

Divided zebra crossing (including high friction surfacing on approaches) typically costs between £29,500-£41,500.

Puffin crossing (including high friction surfacing on approaches) typically costs between £53,000-£65,000

Toucan crossing (including high friction surfacing on approaches) typically costs between £58,000-£70,000.

Highlighted crossing point including bollards and associated works typically costs approximately £4,500.

A typical pedestrian refuge including electrical works and all other associated works costs between £9,400-£12,500.

Footways

To construct a new footway using standard bituminous materials typically costs approximately £180 per metre with kerbing/edgings costing approximately £85 per metre.

To construct a new footway using Yorkstone paving slabs costs approximately £380 Per metre, if Heritage Stone kerbing is required this would cost in addition of approximately £235 Per metre.

A shared use cycleway/footway will be similar to a standard footway. However it will be of greater width and will require additional signing and street lighting.

Parking controls

Parking restrictions, the cost of formulating the proposals, the consultation and the progression of the associated legal traffic orders is the larger proportion of the total cost of introducing parking controls. Typically, this can cost £5,350 per site. The cost of the yellow lines and associated road signs account for a much smaller proportion of the total scheme

White lining

White lining costs up to £6.50 per metre. Hatching as shown above costs approximately £12.00 per metre squared. Removal of white lines costs £29 per metre. Road studs cost an average £18.50 each. + (£1,600 EST Cost)

Traffic management is additional to these costs.

Signs

To erect a warning or regulatory sign on a new signpost costs between £235 and £410 dependant on size.

To erect a directional sign on new posts typically cost between £472 and £820 dependant on size

(If any sign requires external illumination then an approximate further £945 can be added to the cost for ducting, connection to the electricity supply and lighting unit).

A village nameplate on 2 new posts costs up to £290. If a road safety message is required, this costs an additional £95. The Town or Parish Council may be asked to pay the additional cost.

An ornamental finger post costs up to £2,115. The requester is normally required to fund, in full, enhancement work of this type.

Street Lighting

Provision of a standard street lighting column including service connection costs up to £2,810

(Cost can vary depending on the length of ducting needed and closest electricity source. This can cost up to £120 per metre).

Provision of an ornamental lighting column, including service connection costs up to £3,950

(Cost can vary depending on the length of ducting needed and closest electricity source. This can cost up to £120 per metre).

Traffic Calming

The details below indicate methods typically used in traffic calming schemes. It should be noted that all sites require individual consideration and assessment before a particular scheme can be agreed.

Full gateway, including signs, lines and coloured high friction surfacing costs up to £5,500. (This cost will rise if any electrical work to the signs is required)

A typical mini roundabout (without re-surfacing of the carriageway) with signing, lining, street lighting costs between £7,100 and £11,900.

An additional £9,450 per splitter island if required.

The physical narrowing of the carriageway to introduce one-way priority traffic operation, including signing, lining and street lighting costs up to £36,000 but is dependent on length.

20mph zone and associated features

20 mph zone, coloured entry treatment including signing, lining and street lighting costs up to £18,100.

Double speed cushion layout and associated works such as street lighting, signing and lining typically cost between £8,300 - £11,800.

Speed control table with crossing point and associated works such as coloured surfacing, street lighting, signing and lighting costs from £14,600 dependant on length and carriageway width.

Raised junction with crossing point and associated works such as coloured surfacing, street lighting, signing and lining costs from £35,400 Dependant on length and carriageway width.

Others highway works

Pedestrian guard rail typically costs £100 - £140 per metre.

Standard dropped kerbs (1 side only) typically costs £700 - £950.

Bollards

Bollards cost between £150 and £350 each.

Carriageway roundel costs up to £160 dependant on size and speed limit.

Village entry picket fence costs approx. £1,550 per gate.

Bus shelters costs can vary considerably depending on size, location, electrical capability, prices range from £3,500 to £9,000.

Survey and Data Collection

- A street lighting assessment typically costs between £1,250 and £2,500
- A pedestrian survey typically costs between £350 and £1,000
- A vehicle/speed survey typically costs between £350 and £2,000
- A topographical survey typically costs between £1,400 and £4,000



Above: Damask Way Entrance – looking from the junction with Upper Marsh Road

Below: Damask Way Entrance – looking towards junction with Upper Marsh Road



Section 1 - Applicants details

Applicants Name (if more than 1 applicant please fill in section 6):

Address:

Postcode:

Email address:

Details of request location

Section 2 - The Issue

Please give as much detail regarding the issue/problem as possible. For example is the request due to school, commuter, worker or shopper parking, HGV's parking in restricted streets, inappropriate resident parking, etc. Include as much information as possible relating to days and time of day when the problem occurs.

We live in a row of 4 grade II listed cottages on Victoria Rd. Parking outside or near to our homes was never an issue until a few years ago when the new Siondale Estate was built. Many changes have occurred over the past few years & absolutely no consideration has been given to us long standing residents regarding parking. Some of the things I note as follows: Road about 40ft wide changed for Siondale, caused the loss of 4 potential on road parking spaces. New pedestrian crossing with lights installed (there is already one by the roundabout) taking another section of on road parking away. New Co-op store was built resulting in double yellow lines all the way up our road & round into the Grovelands. Now new houses with allocated parking being built behind Co-op. All the builders are now parking in the only safe place relatively near our home, so we can't park there either. Why haven't we been given an area for our 4 households to park?

Section 3 - Safety Concerns

Does the issue raised have any particular impact on road safety? For example do you know of any accidents that have occurred due to the problem and were the police/emergency services involved, do you have any dates that accidents occurred? Are there concerns with visibility of the highway, for example parked vehicles obscuring sight lines at junctions

The people that pull up outside Co-op on double yellow lines cause more danger than we ever did parking on the road outside our house.
The road outside our house is easily 3 lanes wide so no issue if we parked along one side.
West Street is far narrower, often with parking on both sides of the road & there are no parking restrictions there.
Unaware of any accidents.

Section 4 - Access Issues

Have there been any issues with access for Emergency Services, Public Transport or have there been occasions when your bins weren't emptied due to access issues. If so was this reported to the relevant authority, to whom and when?

No - Wide road may just pull up on double yellow lines or neighbouring driveways.

Road safety implications?



Minutes

CCTV Working Group

Monday 10th August 2020 at 10.00am

Membership:

Wiltshire Council Cllr Davis (East) Chairman Warminster Area Board	*	Warminster Garrison GSM Michael Martin	*
Warminster Town Council Cllr Robbins	*	Westbury Town Council Cllr Kimmins	*
Wiltshire Police – PC Victoria Howick	*	Peter Sammons, West Wilts Trading Estate	A
Warminster GSO Adam Pamment	*	Wiltshire Council Cllr Suzanne Wickham	A
D Deacon, Kingston Homes	AB	Deborah Urch, Westbury Town Clerk	A

Key: * Present **A** Apologies **AB** Absent

In attendance:

Officers: Fiona Fox Town Clerk and RFO, Tom Dommett (WTC Assistant Town Clerk) Mike Herriot. (WTC CCTV Supervisor)

TV/20/001 Appointment of Chairman
Cllr Davis was elected Chairman.

TV/20/002 Apologies for absence
Cllr Wickham, Peter Sammons, Deborah Urch.

TV/20/003 Minutes
TV/20.003.1 The minutes of the meeting held on 10th March 2020 were approved.

TV/20/003.2 Matters Arising - None

TV/20/004 Accounts
The accounts for the year to 30/06/2020 were noted. 25% of the way through the year spend was in line with budget once upfront payments had been accounted for.

TV/20/005 Partner Feedback
Opening hours had been a bit hit and miss with Covid 19. MH to liaise with VH re any remaining issues over CCTV footage copied onto DVDs.
The Garrison CO wished it noted that the majority of issues with

military are down to external troops coming to exercise on Salisbury Plain and not local deployed personnel.

TV/20/006 Maintenance Contract

Two cameras were currently being repaired. All others were being cleaned and maintained. Removal of grime has led to a vast improvement in quality. MH reported that due to the age of the system there was often difficulty getting replacement parts.

TV/20/007 CCTV Supervisor Report

TV/20/007.1 The activity figures for Warminster and Westbury for April to July 2020 were discussed. Sadly, crime and anti-social behavior is returning to pre-lockdown levels. Main incidences are domestic violence, drugs and anti-social behavior.

TV/20/007.2 To discuss any general staff/volunteer matters

MH reported he had drawn up proposals for 2 additional paid p/t staff for Friday afternoons and Saturday mornings as part of future planning for CCTV. Unmanned cameras switch between six views, so the chance of them recording the right information is around 16-17% whereas manned cameras are felt to be about 75-80% likely to capture required footage.

TV/20/007.3 General staff/volunteer matters

Covid had delayed the planned publicity drive for volunteers. This would be revived when conditions allowed.

TV/20/007.4 Any Updates from the CCTV Supervisor

FF reported that CCTV monitoring had shown that pavements have coped well with social distancing in Warminster, with queues not causing problems.

TV/20/008 Review of CCTV Codes of Practice 2020-2021

MH reported that both of these had been updated to bring them into line with current regulatory requirements e.g. GDPR. There were no major changes. They were both approved to be forwarded to Town Development Committee.

TV/20/009 Change from Working Group to a sub-committee

It was agreed to recommend to Town Development Committee that the CCTV Working Group becomes a sub-committee of Town Development with closed meetings.

TV/20/010 Overview of the service

This item was included to start debate about looking ahead to what sort of service are we going to provide? Are we providing the best service we can? Are we meeting our objectives? It was agreed that this would be the main point for discussion at the September meeting.

TV/20/011 Any Other Business

The dates of future meetings were agreed.

Date of future meetings: Tuesday 15th September 2020
Tuesday 15th December 2020
Tuesday 16th March 2021

The meeting closed at 10.50am.